PUBLIC ADMINISTRATION (PUA) (CLOSED TO NEW ENROLLMENT JULY 1, 2023)

PUA 500: Perspectives on Pub Adm
Provides conceptual perspectives on management in the public sector. Topics covered include public policy, organization theory, management, planning, financial management, leadership, and intergovernmental relations.
Credit Hours: 3
Contact Hours: 3

PUA 501: Quantitative Methods
A study of statistical measures from a managerial perspective and the use of social science package computer programs for doing statistical analyses.
Credit Hours: 3
Contact Hours: 3

PUA 503: Research Meth/Pol Analy
An introduction to skills and concepts useful for research involving analysis and evaluation of public policy and programs.
Prerequisite: PUA 501 or consent of instructor
Credit Hours: 3
Contact Hours: 3

PUA 504: Organization Theory
Surveys the theories of complex organizations. Special emphasis will be placed on theories dealing with public bureaucracies.
Credit Hours: 3
Contact Hours: 3

PUA 505: Managerial Comp Applic
This course provides students with hands/on experience using computer operating environments, text processing, electronic spreadsheets, and data bases. Introduces management information systems theory and related ethical issues.
Credit Hours: 3
Contact Hours: 3

PUA 506: Human Res Mgt in Public Sector
Provides students with an overview of personnel management concepts and focuses on various functions and laws which comprise the public personnel management.
Credit Hours: 3
Contact Hours: 3

PUA 605: Public Sector Economics
This course provides an introduction to microeconomics and macroeconomics. Emphasis is on the leading indicators and the institutions which shape public policy.
Credit Hours: 3
Contact Hours: 3

PUA 606: Fundraising & Grantsmanship
Explores the techniques associated with fundraising for government and nonprofit organizations. The course includes an analysis of grant writing, special event, and direct donations.
Credit Hours: 3
Contact Hours: 3

PUA 607: Budgeting in Gov Agencies
Applies budgetary principles and theories to the actual preparation of sample budget documents in the local, state, and federal agencies. Critical analysis of budget documents carried out in a series of classroom exercises. Use of computer program in budget preparation will be introduced.
Credit Hours: 3
Contact Hours: 3

PUA 612: Human Resource Law
Introduces students to varying regulations and concepts with which they must deal in administering the personnel functions of an organization.
Prerequisite: PUA 506
Credit Hours: 3
Contact Hours: 3

PUA 614: Applied Human Relations
Applies human relations theory and practice to the public sector to develop a people/in/systems focus that will meet the needs of government workers.
Credit Hours: 3
Contact Hours: 3

PUA 615: Personnel Assessment
Examines techniques used to make decisions concerning personnel selection, promotion, and performance appraisal. Documentation requirements, EEO concerns, and other issues affecting employee assessment are examined.
Prerequisite: PUA 506
Credit Hours: 3
Contact Hours: 3

PUA 616: Cur Top Pub Sector HR Manage
Examines changes taking place in Human Resource Management in the public sector. May be repeated twice.
Credit Hours: 3
Contact Hours: 3

PUA 633: Sem Development Adm
Critically examines ways in which governmental, non-governmental, and international aid organizations provide assistance to developing countries.
Credit Hours: 3
Contact Hours: 3

PUA 634: Political/Administrative Dev
Develops theoretical understanding by examining processes through which political and administrative development occur. Utilizes this perspective to analyze contemporary challenges confronting developing nations.
Credit Hours: 3
Contact Hours: 3

PUA 635: Globalization and Development
Examines controversies concerning globalization from the perspectives of both wealthy and development nations.
Credit Hours: 3
Contact Hours: 3

PUA 636: Current Topics/Intern Dev
Examines issues taking place in development nations, or involving interactions between wealth and developing societes. May be repeated twice.
Credit Hours: 3
Contact Hours: 3

PUA 645: Sem Nonprofit Manag/Comm Deve
An introduction to management issues in nonprofit organizations and the community development process. The course looks at economic, cultural, and social issues in underdeveloped communities.
Credit Hours: 3
Contact Hours: 3

PUA 648: Cur Topics Non-Profit Adminis
Examines changes taking place in the management of non-profit organizations. May be repeated twice.
Credit Hours: 3
Contact Hours: 3

PUA 680: MIS Administration
This course introduces the student to the terminology, techniques and tools necessary for the public sector information systems administrator. The theoretical basis is in systems analysis and design, Decision Support Systems (i.e., management science and operations research), and computer/human interfaces.
Prerequisite: PUA 505 or consent of instructor
Credit Hours: 3
Contact Hours: 3

PUA 682: Sem on Mgt Info Sys
Topics include the use of computer hardware and software to retrieve data, manage databases, model alternatives, and prepare reports.
Prerequisite: PUA 680 or consent of the instructor
Credit Hours: 3
Contact Hours: 3

PUA 683: Dec.Support Systems
This course combines theory with the practical techniques of PERT, CPM, linear programming, modeling, what if analysis, break even analysis, and decision trees.
Prerequisite: PUA 680 or consent of the instructor
Credit Hours: 3
Contact Hours: 3

PUA 684: Netwking/Data Comm for Pub Sec
This course is designed to provide public sector managers who have limited technical knowledge with a basic understanding of current concepts and practices related to information technology networking and data communications
Prerequisite: PUA 680
Credit Hours: 3
Contact Hours: 3

PUA 685: Ethics for Public Sector Mgt
Enables students to recognize ethical dilemmas in public sector management, develop their skills of ethical analysis, and to be aware of their own personal moral judgments.
Credit Hours: 3
Contact Hours: 3

PUA 687: Adv Topics Public Adm
Focus on issues of current interest in the public sector. Topics include the determination, review, and analysis of timely public affairs topics. May be repeated twice.
Credit Hours: 3
Contact Hours: 3

PUA 689: Directed Study
Completion of approved project designed to provide the student with an opportunity to develop an area of expertise not covered by the regular curriculum. May be repeated once.
Prerequisite: Presentation in writing of a detailed study plan, permission of the instructor who will direct the work, and approval by the academic unit head
Credit Hours: 3
Contact Hours: 3

PUA 691: Human Resourse Mgt Seminar
Applied public sector personnel management as viewed from the theoretical, legal, and practical perspective. Special emphasis on the development of personnel policies and plans.
Prerequisite: PUA 506
Credit Hours: 3
Contact Hours: 3

PUA 699: Internship in Public Admin
Integrates theoretical perspectives with work as an intern in a public or non-profit setting.
Prerequisite: Not already employed full-time in the field; prior permission of the instructor
Credit Hours: 3
Contact Hours: 3

PUA 797: Residence Credit/Thesis
MPA students who have already earned 6 semester credit hours in PUA 798 and 799 may be registered for this course which will enable them to use university resources for research.
Credit Hours: 0
Contact Hours: 0

PUA 799: Thesis
Independent and original research on a specialized topic in Public Administration. Oral defense is required. May be repeated once.
Prerequisite: Previous approval by a Public Administration faculty committee
Credit Hours: 3
Contact Hours: 3